The regular meeting of the Kirklin Town Council was held on Monday, October 12, 2026, at 7:00pm at Kirklin Town Hall while being simultaneously livestreamed at www.youtube.com/@kirklinindiana.

Melinda Jobe opened the meeting and on the call of the roll, the following Council Members were present: Melinda Jobe, Jerry Faucett, and Brent Stetler. Craig Hudzinski was absent and there is currently one seat vacancy.

Also present: Billy Walker, Dan Carlisle, Jay Moore, Danielle Miles, Steve Jones, and Tara Walker.

The Pledge of Allegiance and prayer were led by Melinda Jobe.

MINUTES – Brent Stetler moved to approve the minutes as written from the Public Hearing and Regular Meeting held on September 14, 2026. The motion was supported by Jerry Faucett and passed unanimously.

2027 BUDGET – Melinda Jobe noted that the budget public hearing had been held at the September council meeting. Brent Stetler made a motion to read Ord. 2026-10-1 by title only. The motion was supported by Jerry Faucett and carried unanimously. Brent Stetler made a motion to approve Ord. 2026-10-1 on first reading, reading by title only. The motion was supported by Jerry Faucett and carried unanimously. Brent Stetler made a motion to suspend the rules to allow consideration of the ordinance on second reading at the same meeting. The motion was supported by Jerry Faucett and carried unanimously. Brent Stetler made a motion to approve Ord. 2026-10-1 on second reading, reading by title only. The motion was supported by Jerry Faucett and carried unanimously.

MULTI-HAZARD MITIGATION PLAN - The town council considered Resolution 2026-10-2, adopting the Multi-Hazard Mitigation Plan. Tara Walker explained that adoption of the resolution is necessary for the Town to maintain eligibility for potential FEMA disaster mitigation funding. A copy of the plan is available for review in the Clerk-Treasurer's office. Brent Stetler made a motion to approve Res. #2026-10-2. The motion was supported by Jerry Faucett and it carried unanimously.

FUND TRANSFER - Brent Stetler moved to approve Resolution 2026-10-3, transferring $1,135.85 from Gen/Sidewalk Infrastructure Replacement Approp #1101001421.000 to Gen/Police Vests Approp #1101001233.015 for the purchase of a body armor vest for Town Marshal Steve Jones. The motion was supported by Jerry Faucett and it carried unanimously.

SANITARY SEWER PROJECT – Brent Stetler made a motion to approve Commonwealth Engineers Inv. #67927 in the amount of $2,500.00. The motion was supported by Jerry Faucett and it carried unanimously.

PARK – Billy Walker reported that the ADA-accessible merry-go-round has been installed, with the connecting sidewalks expected to be completed by the end of October. The electricity has not yet been restored by Duke Energy as expected. Temporary fencing remains around the new merry-go-round to protect the poured-in-place rubber surfacing from damage and prevent premature use as children have been bypassing the fencing. However, he anticipates removing

it in the near future as the cameras will catch activity when the electricity is restored. He also reported that the playground installers repaired the park's teeter-totter as a courtesy after it had been disassembled by an unknown individual. Discussion followed regarding recent vandalism concerns and the need for additional security cameras at the park. It was reported that the town marshal is addressing a recent incident involving a juvenile.

STORMWATER – Billy Walker reported that Commonwealth Engineers is expected to complete its stormwater assessment within approximately two weeks. Once the assessment is complete, Commonwealth will begin developing a comprehensive stormwater map and modeling the Town's drainage system. He also provided an update on the ongoing investigation of water flowing through a storm drain. If the source cannot be located, more expensive but specialized leak detection equipment will need to be considered to help identify its origin.

UTILITIES SUPERINTENDENT - Billy Walker submitted a written report to the council before the meeting started. Commonwealth Engineers has completed smoke testing, and the final report is pending. The report will include photographs, addresses, and descriptions of the findings. A Community Crossings Matching Grant (CCMG) application has been submitted for proposed street improvements. Award announcements are anticipated in November, with hopes of having the project under contract before year-end if funding is approved. Tree removal is scheduled for October 27 and 28.

TOWN MARSHAL – Steve Jones submitted a written report to the council. He reported that the police pickup truck is scheduled for emergency lighting repairs and that the Ford Explorer has been operating without further issues. Steve reported that the department made 49 traffic stops, issued 15 traffic citations, responded to 22 incident reports, issued 4 ordinance violations, and that the Clinton County Sheriff's Office responded 26 times. Melinda Jobe asked Steve if all the traffic stops were in town, citing what his contract states, and he responded that 90 – 95% of them are.

SERVICE OF VIOLATION NOTICES – The council reviewed proposed Ord #2026-10-4, *An Ordinance Amending the Town of Kirklin, Indiana Code of Ordinances to Establish Uniform Procedures for Service of Ordinance Violation Notices.* The ordinance establishes consistent procedures for serving ordinance violation notices, allowing service by mail, hand delivery, or posting at the property. It also establishes documentation requirements, including the date, time, location, and method of service. Following discussion, Brent Stelter made a motion to read Ord. #2026-10-4 by title only. The motion was supported by Jerry Faucett and it carried unanimously. Brent Stetler made a motion to approve Ord. #2026-10-4 on first reading. The motion was supported by Jerry Faucett and carried unanimously. Brent Stetler made a motion to suspend the rules to allow consideration of the ordinance on second reading at the same meeting. The motion was supported by Jerry Faucett and carried unanimously. Brent Stelter made a motion to approve Ord. #2026-10-4 on second reading. The motion was supported by Jerry Faucett and carried unanimously. Marshal Jones inquired about funding for winter clothing and additional equipment. Melinda Jobe stated that she would review the budget again to determine whether funding could be made available. Brent Stetler asked if other officers had winter clothing. Steve responded that he found a coat and gave it to reserve officer Bigler and that he is unaware of anything Dennis Tillman or Nick Light needs. Tara Walker explained that the council has, as part of the salary ordinance, an appropriation for equipment and clothing for police reserve officers that is given to them in December each year. Steve expressed concern that the allowance is insufficient. Melinda stated

that these issues were only brought to their attention recently. No formal action was taken.

CLERK-TREASURER - Tara Walker provided the council with the following reports for the month ending September 30, 2026: Revenue Report, Appropriations Report, Payroll Allowance Docket, Adjustments Register, Monthly Statement of Reconciled Accounts, and the Accounts Payable Register ending September 10, 2026. With no questions from the Council, members signed the Payroll Allowance Docket, Adjustments Register, and Accounts Payable Register. Council President Melinda Jobe reviewed and signed the Statement of Reconciled Accounts and corresponding bank statements.

CONFLICT OF INTEREST – Tara Walker raised a concern regarding councilmember Jerry Faucett performing maintenance on the town hall heating system through On Time Heating & Cooling, which would invoice the Town for the service. Jerry stated that he performs the work for no compensation from On Time Heating and that payment would be made directly to the company. Attorney Jay Moore recommended that Jerry complete a Conflict of Interest Disclosure as a precautionary measure for transparency, even if no actual conflict truly exists. Following discussion, Melinda Jobe made a motion for Jerry to file a Conflict of Interest Disclosure Form for filing through Gateway. The motion was supported by Brent Stetler and it carried unanimously.

ADJUSTMENTS – The council reviewed a utility adjustment request for Brandon Kinkead due to a water leak that affected both the September and October billing cycles. Tara Walker explained that a leak notification was sent on August 18, but the landlord did not complete repairs until September 11. The proposed adjustments were $40.57 for September and an additional $87.14 for October. After discussion, Brent Stetler made a motion to approve an adjustment of $40.57 for the September bill only. The motion was supported by Jerry Faucett and it carried unanimously.

309 E JEFFERSON ST - Town Attorney Jay Moore provided the council with a flowchart outlining the procedures and options available for addressing the fire-damaged property located at 309 E. Jefferson St. Moore explained that pursuing demolition through the unsafe building process would require legal action and professional documentation establishing that the structure is unsafe and beyond repair. He estimated that the process, including engineering assessments, legal fees, and demolition, could cost the Town approximately $10,000, with little likelihood of recovering those expenses. Moore also discussed the alternative of allowing the property to proceed through the tax sale process. The property is expected to become eligible for tax sale in 2027, with the possibility of ownership transferring following the required statutory procedures. Previous attempts to contact the mortgage company and individuals associated with the property have been unsuccessful. Discussion followed regarding the property's deteriorating condition, concerns expressed by residents, and the financial burden of pursuing demolition at the Town's expense. Jay recommended waiting for the tax sale process rather than pursuing costly legal action and demolition at this time. The Council expressed agreement with the recommendation and no formal action was taken.

COUNCILMEMBERS - Melinda Jobe expressed appreciation for Officers Dennis Tillman and Dustin Bigler for providing police coverage during the recent Oktoberfest event. She noted the large turnout and increased pedestrian traffic downtown, particularly along US 421. Officer Tillman remained on duty beyond his scheduled shift to help ensure pedestrian and traffic safety as the event concluded. Melinda also reported a vehicle accident at the intersection of US 421

and State road 38 during the event. There was also a short discussion regarding damaged Xfinity pedestals however Melinda Jobe doesn't believe that is anything the Town should worry about.

Seeing no further business to come before the Council, the meeting was adjourned at 7:59 pm.

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Melinda Jobe, Town Council President

A livestream recording of council meetings, including their agenda and minutes, can be found at the following address for at least 90 days following the date of each meeting, per IC 5-14-1.5-2.9:

www.youtube.com/@kirklinindiana